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| **项目工程结算过程记录表** | | | | | | | | |
| 合 同 编 号：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | 合同名称：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| 造价部承办人:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | 承建单位：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **序号** | **工作事项描述** | | **处理意见** | | **参与人员** | | | **配套资料编号** |
| **造价部** | **审计公司** | **承建单位** |
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| **工程量核对纪录表** | | | | | | |
| 项目名称： 核对专业： | | | | | | |
| 序号 | 核对内容 | 部位/位置 | 施工单位工程量 | 审计公司工程量 | 核对确认工程量 | 其他说明 |
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|  | **施工单位核对人确认签字：  日 期：** | |  | **审计单位核对人确认签字：  日 期：** | | |

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| **预结算核对签到表** | | | | | | | | |
| **工程项目：** | | | | | | | | |
| **单位工程名称：** | | | | | | **工作地点：** | | |
| 序号 | 时间 | 施工单位 | | | 造价审计 | | | 备注 |
| 姓名 | 上午 | 下午 | 姓名 | 上午 | 下午 |
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| **造价资料移交清单** | | | | | | | |
| **项目名称：** | | | | | | | |
| **序号** | **资料名称** | **资料类型** | | **单位** | **数量** | **备注** | |
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| 移交单位： | |  | | 接收单位： | | | |
| 移 交 人： | |  | | 接 收 人： | |  | |
| 日 期： | |  | | 日 期： | |  | |
| **造价审计工作答疑沟通模版** | | | | | | | | |
| 项目名称： | | | | |  | | | |
| 提出单位： | | | | | 答复单位： | | | |
| 提 出 人： | | | | | 答 复 人： | | | |
| 提出时间： 年 月 日 | | | | | 答复时间： 年 月 日 | | | |
| **序号** | **问题（Question）** | | | | **回答（Answer）** | | | |
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